



Airbnb Cleaning Checklist

1. Change Linen & Towels

- Strip used linen, bed sheets, towels, bathmats, and dish towels. Replace it with clean.

2. Clean Kitchen

- Wash and put away any dishes left out.
- Empty dishwasher or load dishwasher.
- Check other appliances are empty, clean, and functional.
- Check fridge – remove anything left behind by guests, wipe any spills, ensure consumables (e.g., milk and condiments) are re-stocked.
- Wipe down all kitchen counters.
- Clean sink taps and other hardware.
- Empty bins.

3. Clean Bathroom

- Sanitize and clean toilet.
- Shine sink and mirrors.
- Spot clean shower: depending on how long your guests stayed, you may only need to wipe over the shower for most cleans and give it a deeper clean periodically.
- Scrub glass shower screen and squeegee dry.
- Check drain holes.
- Empty bins.

4. Re-Stock Consumables

What you choose to leave for your guests is up to you, but typically this would include:

tea, coffee, paper towel, bin liners, cling wrap, dish soap, sponges, facial tissues, toilet paper, hand soap, shampoo and conditioner, body wash.

5. Dust, Tidy, Reset

- Spot dusting throughout: wipe down tables, surfaces, light switches, and skirting boards where needed. While you are doing the dusting, check that guests have not left anything behind.
- Make sure all lights are working (keep some spare light bulbs handy!), taps are not dripping or leaking, fans, air conditioning and heaters work and keep a lamp on for your late check-in guests!
- Tidy & reset stack magazines, plump up cushions, straighten rugs, arrange décor items, leave out guest information booklets, redraw blinds and curtains.

6. Sweep, Vacuum and Mop

- Depending on the type of floor you have, how dirty it is and how long your guest stayed, you may only need to spot vacuum or spot mop the floors.
- If you have any outdoor areas, sweep up dirt, debris, leaves etc. so your porches, balconies and outdoor entertainment areas are neat and tidy, and dirt is not tracked into the house.

7. Guest Ready Finishing Touches

- This might include any extra touches you leave for your guests, such as chocolates, wine, flowers, bread & cheese, or vouchers.
- If you have a welcome board, get that set up with the guests' names.